## Note

These literacy assessments are not scientifically derived; they are based on my observations in teaching and authoring for QQI Levels I and 2. The exercises focus on Reading.

The assessments can be used as initial assessment to develop an understanding of the learners' needs, or they can be used for inclusion in the learners' portfolios.

The exercises have been divided into the following categories:

> VWord focus

VText focus
V Sentence focus
$\square$ Reading comprehension
VVocabulary
This booklet is too long to be completed all at once, so it is recommended that learners focus on one area at a time.

There are assessment sheets at the end of this document which can be used to keep a record of the learner's progress.


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A. Word Focus

Word focus: Letters of the alphabet
Assessment: Recognise the letters of the alphabet in both upper and lower case
I. Which of these is a letter of the alphabet?
2. Which letter comes next?
3. What starts with h?
4. Find the same word: help.
5. Write the missing letters.
6. Find the same word: make
7. Circle the same letter in each block.
8. What does not start with p? Circle it.

## Word focus: Letter patterns

Assessment: Associate sounds with patterns in some letters / Associate sounds with patterns in some words
9. Circle the words that start with sh.

IO. Write a word that has the same pattern.
II. Circle the correct words.
12. Complete the sentence.
13. Underline an in these words.
14. Find the letter pattern in these words. Circle it.

## Word focus: Decoding

Assessment: Decode simple, regular words
15. Make words with these letters.
16. Tick the words that make sense.

Word focus: Personal words
Assessment: Recognise/read a growing repertoire of familiar words
17. Fill in this form.
18. Where do you live?
19. Sign your name on the back of this bank card.
20. Fill in the RSVP form.
B. Text focus

Text focus: Signs and symbols
Assessment: Recognise/read a growing repertoire of familiar signs and symbols
I. What does this sign mean?
2. Match the words and signs.
3. What must you do? Write the letter.
4. You want to get the bus. Circle the sign.
5. Match the sentences and signs.
6. Read the sign. Write yes or no.
7. Circle the speed limit.
8. Where is the car boot sale?

## Text focus: Words

Assessment: Recognise/read a growing repertoire of familiar words
१. Choose the correct words in each sentence.

IO.Write the correct words.
II. Match the words and pictures.
12. When was the dog found?

## Text focus: Images

Assessment: Infer meaning from images
13. What do these images and words say?

I4.Read the headline. Choose the best image.
15. What prize did Brad win?
16. How does she feel?

## C. Sentence focus

Sentence focus: Word order
Assessment: Understand that individual words are grouped together in order to convey meaning and information
l. Tick the sentence.
2. Make a sentence.

## Sentence focus: Punctuation

Assessment: Understand that individual words are grouped together to convey meaning, using rules / Use punctuation to help understanding
3. Which of these words ,,.,, with a capital letter?
4. Write the sentence correctly.
5. Add full stops and capital letters. Write it again.
6. Correct the sentences.

## Sentence focus: Sentence structure

Assessment: Read and recognise simple sentence structures
7. Circle the sentences. There are three.
8. Write the sentence correctly.
9. Write the sentence correctly. (Tracking)

IO.Tick the correct sentences.

## D. Reading comprehension

Reading comprehension: Text purpose
Assessment: Recognise the different purposes of texts at this level
I. To get bus times, what will I read? Circle it.
2. Tick the answer. You read a newspaper to:
3. What text do I use? Write the letters.
4. Why do I read it? Write in the correct column.

Reading comprehension: Everyday texts
Assessment: Understand that print conveys meaning
5. Read the list. Tick what I need.
6. Read the invitation. Write the information.
7. Fill in the timetable.
8. What do they sell? Write the words.
9. Read the advert. Answer the questions.

IO.Read the message.
II. Look at the picture. Choose the best caption.
12. What is on the menu? Underline the dishes.
13. What is the phone number to call?
14. Circle the best before date.

Reading comprehension: Following a narrative
Assessment: Follow a short narrative on a familiar topic or experience
15. Read the advert. Circle the answer.
16. Read the weather report. Write the weather.

Reading comprehension: Text features

## Assessment: Recognise common text features

17. Circle the correct answer box.
18. Find the spelling error and write it correctly.
19. Label the text.
20. Write numbers by the sentences.

Reading comprehension: Reading strategies
Assessment: Use different reading strategies to find and obtain information
21. Find and underline the key words.
22. When do we use these cards? Look for clues.
23. Where do you think he is? (Prediction)
24. What time of day do you think it is? (Prediction)

## E. Vocabulary

Vocabulary: Everyday words

## Assessment: Possess a limited, meaningful sight vocabulary of everyday words

I. Read the sign. Can you go in?
2. Match the texts.
3. Write the letters.
4. Match the words and pictures.
5. How much does a cut ost?
6. Who is the birthday card from?
7. How much can you save?
8. Circle the weekly newspaper.
9. Which doctor is in Suite 47?
10. Who wrote the email?
II. Which fruit do you need?
12. How much does it cost to go here?
13. For how long do I bake the pie?
14. Circle the tab you would use to withdraw cash.
15. Who was voted for?
16. Which package is cheaper?
17. What is the flight number?
18. Circle the website for fresh bread.
19. What is the password?

Vocabulary: Sight words
Assessment: Possess a limited, meaningful sight vocabulary of everyday words
20. Complete the sentences.
21. Write the words. Use the word shapes.
22. Find the words in the sentences. Circle them.
23. Read the words. Complete the words.
24. Unscramble the words.
25. Write the words in alphabetical order.
26. Write a sentence with this word.
27. Choose the correct words. Circle them.

## Word Focus: Letters of the alphabet

Which of these is a letter of the alphabet?

# $\square$ d 

ロ 3
ㅁ
ㅁ *


Which letter comes next?

$$
c, d, e, ?
$$



## Word Focus: Letters of the alphabet

## 3

What starts with h? Circle it.


Find and circle the same word: help.

## HERE



HELP

## Word Focus: Letters of the alphabet

5

Write the missing letters.


$$
J, K_{,}, \ldots, \quad, \quad \text {, }
$$

Find the same word: make


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## Word Focus: Letters of the alphabet

## 7

Circle the same letter in each block.

| $T$ | $N$ |
| :---: | :---: |
| $b+k$ | $r, n, m$ |
| $G$ | $R$ |
| $y, j, g$ | $r, d, k$ |

8
What does not start with $p$ ? Circle it.


Circle the words that start with sh.


10
Write a word that has the same pattern.
let
set
wet


## Word Focus: Letter patterns

## 11

Circle the correct words.

rag, rug, rig

bag, big, bog

cut, cot, cat 6
pen, pin, pan

## 12

Complete the sentence.
I drink tea in a
$\square$ cap.
$\square$ cup.
$\square$ cop.


## Word Focus: Letter patterns

## 13

Underline an in these words.
fan
Example:
sand
gran
want


Find the letter pattern in these words. Circle it in each word.

boot, wood, zoo, soon, tool

## Word Focus: Decoding

## 15

Make words with these letters.


## Example:

a, f, $n$ fan
s, h, i

e, g, †

Tick the words that make sense:
$\square$ sad
$\square \quad$ bug
$\square$ fit $\square$ meb
$\square$ Ion
$\square$ sip
$\square$ geb
$\square$ van

## Word Focus: Personal words

## 17

Fill in this form:

| First name |  |
| :--- | :--- |
| Surname |  |
| Age |  |
| Family member |  |

Where do you live?
Country:


County:
Area:

## Word Focus: Personal words

## 19

Sign your name on the back of this bank card.


## Fill in this RSVP card.



$\qquad$ / 20

## Text focus: Signs \& symbols

## 1

What does this sign mean?
Write the letter. $\square$
A. No Entry
B. No Smoking
C. No Children

## 2

Match the words and signs. Draw lines.

## Ladies

## Gents



## Text focus: Signs \& symbols

## 3

What must you do?
Write the letter.

A. Go
B. Exit
C. Stop

You want to get the bus. Circle the sign.


## Text focus: Signs \& symbols

## 5

Match the sentences and signs.
a) Wear goggles.
b) Wear safety boots.
c) Wear gloves.


Read the sign. Write yes or no.


## Text focus: Signs \& symbols

7
Circle the speed limit.


Where is the car boot sale?


## Text focus: Words

9

Choose the correct words in each sentence.
a) We had fish and chips / ships.
b) My bad / dad is at work.
c) You can feet / feed the cat.
d) I drink tea in a mug / gum.

10

Write the correct words.
Example: one hat - two hats

one day - two
one bed - two
one box - two
one man - two $\qquad$

## Text focus: Words

## 11

Match the words and pictures. Draw lines.

## hen

 mug peg bat$!$


12
When was the dog found?



## Text focus: Images

## 13

What do these images and words say?
 6000


Read the headline. Circle the best image.

## HEAVY SNOW IS ON ITS WAY!



## Text focus: Images

What prize did Brad win?

## Brad Harris won a gold medal for high jump.

How does she feel?
$\square$ sad
$\square$ happy
$\square$ angry


## Sentence Focus: Word order

## 1

Tick the sentence:
$\square$ have dog
$\square \quad$ I have a dog
$\square \quad$ A dog
$\square \quad$ I have a dog.


2

Make a sentence:
is The blue. car


## Sentence Focus: Punctuation

## 3

Which of these words must start with a capital letter? Circle them.

## ireland

## tom

## man

## new

Write the sentence correctly.
i make pizza for ann


## Sentence Focus: Punctuation

5
Add full stops and capital letters. Write it again.


## this is a family there are eight people

6

Correct the sentences.
a) My book is red

b) the men are from wexford.
c) my name is cathy

## Sentence Focus: Sentence structure

## 7

Circle the sentences. There are three.

I like to watch TV. I watch The News at six o'clock. On Sundays, I watch sport.


8

Write the sentence correctly.

you can go to london.

## Sentence Focus: Sentence structure

9

Write the sentence correctly.

## Hewenttowork.



Tick the correct sentences.
a) She eats bread and jam. $\square$

b) We can go to dublin today. $\square$
c) the boy goes to St. Pat's School. $\square$
d) i am going to bridge street. $\square$
$\qquad$ / 10

## Reading comprehension: Text purpose

## 1

To get bus times, what will I read? Circle it.


## 2

Tick the answer.

You read a newspaper to:
$\square$ find a phone number.

$\square$ find a doctor's appointment.
$\square$ find a news story.

## Reading comprehension: Text purpose

3
What text do I use? Write the letters.
A. calendar
B. text message
C. dictionary
D. map
a) To send a message on my phone
b) To find my way
c) To look up a word __-
d) To find the date


4
Why do I read it? Write in the correct column.
bill, story, love letter, note


| To enjoy | To get information |
| :---: | :---: |
|  |  |
|  |  |

## Reading comprehension: Everyday texts

## 5

Read the list. Tick what I need.
iv .cs

$\square$ potatoes
$\square$ tomatoes
$\square$ bread
$\square$ buns
$\square$ butter
$\square j a m$
$\square$ water
$\square$ milk
$\square$ eggs

Read the invitation. Write the information.
$\square$ To Mary,

It is party time!
On $6^{\text {th }}$ June at 6 pm.
Date: $\qquad$

Time: $\qquad$
At 10 Church Street
Co
From Jill (O)

## Reading comprehension: Everyday texts

## 7

Fill in the timetable.
a) On Tuesdays I have class.
b) On Fridays I go to the shop.
c) On Saturdays I see Mum.

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |
|  |  |  |  |  |  |  |

What do they sell? Write the words.

$\square$
$\square$

## Read the advert.



- 3-bedroom house
- garden
- big kitchen
- by shops and school

Phone Clare: 00342948
a) Is the house for rent?
b) Does the house have 4 bedrooms?
c) Is it by a school?
d) Who do you call?

## 10

Read the message.
What must Patricia do?
$\square$ Put out the bins
$\square$ Feed the dog
Hi Patricia,
please put out the bins.
Thanks. Jeff Xxx
$\square$ Cook the dinner

## Reading comprehension: Everyday texts

## 11

Look at the picture. Choose the best caption. $\square$ They walk on the
 beach.
$\square$ They sit on the bus.
$\square$ They have a drink at the café.
$\square$ They watch TV in the living room.

## 12

What is on the menu? Underline the dishes.
chicken, soup, steak, ice-cream, apple pie, bacon


## FRED'S MENU

VEGETABLE SOUP €5
STEAK AND CHIPS €20
APPLE PIE AND FRESH CREAM €5

## Reading comprehension: Everyday texts

## 13

What is the phone number to call?

Please call this number 0322-78165


## 14

Circle the best before date for strawberry yoghurt.

| BEST BEFORE |
| :---: |
| 3 Dec 2020 |
| $\vdots$ |
| STRAWBERRY |
| YOGHURT |

## Reading comprehension: Following a narrative

## 15

Read the advert. Are the shirts for men? Circle the answer.

T-shirts on sale!


Only $€ 5$
All sizes
All colours


No


Don't know

16

Read the weather report.

## There will be rain today. <br> Tomorrow it will be sunny.



Write the weather:
For today:
For tomorrow:

## Reading comprehension: Text features

17 Circle the correct answer box to complete this sentence.

## was

## NOTICE TO ALL STAFF

On Monday 21st March, all workers given new

## is

 hard hats.Jack White ( Safety Officer)

## will be

## 18

Find the spelling error and write it correctly in the box provided.


## Reading comprehension: Text features

19

> Label the text. stamp, address, name


## 20

Write numbers by the sentences so they are in order.

How to Make Porridge


How to make porridge
Put it in the microwave for 1 minute. $\square$
Put the porridge in a bowl. $\square$
Add milk to the porridge. $\square$

## Reading comprehension: Reading strategies

## 21

Find and underline the key words.

Kate is in the garden. She works in the garden on Fridays. She grows flowers and vegetables. Her garden looks nice.


When do we use these cards? Look for clues. Write the letters.


B


D


Good Luck _-_-_-_ Christmas $\qquad$ Valentine's Day $\qquad$ Birthday $\qquad$

## Reading comprehension: Reading strategies

## 23

This is Mark. Where do you think he is?
$\square \quad$ at work
$\square$ at the shop
$\square$ at the doctor
$\square$ at home


24

Read the text.
What time of
day do you think
it is?
I got up. The sun was
shining. The birds
were singing. It was
going to be a great
day.
$\square$ Morning
$\square$ Evening
$\square$ Night

Reading Comprehension Score:

## Vocabulary: Everyday words

## 1

Read the sign. Can you go in?

## $\square$ Yes <br> $\square$ No




Name: 38

Phone number: Lisa

Age:
0818172717

## Vocabulary: Everyday words

## 3

Write the letters.


What is red?
What is yellow? $\qquad$
What is blue?

Match the words and pictures.


## Vocabulary: Everyday words

## 5

Look at the prices.


How much does a Cut cost?

6

> Circle the amount owing.

## ELECTRICITY NOTICE

NAME: Janet Bean
AMOUNT OWING: €57.00
DUE: $5^{\text {th }}$ October 2016


ACCOUNT NUMBER: 3178

PAYMENT METHODS:
$\square$ Cash
$\square$ Cheque
$\square$ Credit card

## Vocabulary: Everyday words

7
On what date is Mr Brown's interview?

## Dear Mr Brown

Your interview will take place on
Wednesday $3^{\text {rd }}$ December at 2 p.m.

Who is the employee?

| EMPLOYEE: Brian Mann |  | Week ending $1 / / / I / 2016$ |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | TOTAL |
|  |  | 5 | 3 | 2 | 17 |
| 3 | 4 | 5 |  |  |  |



## Vocabulary: Everyday words

## 9

Who is the birthday card from?


How much can you save?


## Vocabulary: Everyday words

## 11

Circle the weekly newspaper.


$$
\text { Which doctor is in Suite } 47 ?
$$

| The Feel Good Medical Centre |  |
| :---: | :---: |
| DIRECTORY |  |

## Vocabulary: Everyday words

13
Who wrote the email?

To: jackiegreen@email.com

Subject: Meeting

Hi Jackie,
The Tidy Towns Meeting will take place on
Thursday $10^{\text {th }}$ November at $7 \mathrm{p} . \mathrm{m}$. in the Community Centre.
Regards
Karen

## Send Message



## 14

What fruit must I use?
$\qquad$


## Vocabulary: Everyday words

## 15

How much does it cost to go here?
 COST: €10

## For how long do I bake the pie?


I. Preheat oven to $180^{\circ} \mathrm{C}$.
2. Melt butter and cook onions for a few minutes, until soft.
3. Beat eggs in medium bowl.
4. Add cooked onion, spinach, feta, salt and pepper. Mix well with fork.
5. Prepare puff pastry and add mixture.
6. Bake for 30 minutes, until golden brown.

## Vocabulary: Everyday words

Circle the tab you would use to withdraw cash.


## Electoral district 10

I am voting for:
Bernie May
Paul Gamin
Terry Maker
$\square$
$\square$
$\square$

## Vocabulary: Everyday words

## 19

## Which package is cheaper?



## 20

What is the flight number for the New York flight?


## Vocabulary: Everyday words

## 21

Circle the website for fresh bread. www.freshmilk.com
www.freshbread.com


22
What is the password?


## Vocabulary: Sight words

Complete the sentences:

## come, see, one

 two cats.
b) You can _-_-_-_-_ to my house.
c) I can
_-_-_-_-_- a little bird.

## 24

Write the words. Use the word shapes.
here, look, away, jump


## Vocabulary: Sight words

## 25

Find the words in the sentences.
Circle them.

in, the, is, here, my, not

## My friend is in the shop. She is not here.

Read the words. Complete the words.

## said, run, for, down, go

$$
s \_i d, r \_n, f o o_{-}, d_{-} w n, \quad o
$$

## Vocabulary: Sight words

## 27

Unscramble the words:
ouy, romf, lypa, wot
$\qquad$


Write the words in alphabetical order:
was, of, the, be, you

## Vocabulary: Sight words

## 29

Write a sentence with this word.

## run

## 30

Choose the correct words. Circle them.
a) I will go to / two the party.
b) He is buy / by the car.
c) Her sun / son is in class.


## Text Focus



## Sentence Focus

| Reading Objectives | Attempted | Basic | Proficient | Strong | Note |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Sentence focus |  |  |  |  |  |
| Sentence focus: Word order |  |  |  |  |  |
| Understand that individual words are grouped together in order to convey meaning and information |  |  |  |  |  |
| I. Tick the sentence. |  |  |  |  |  |
| 2. Make a sentence. |  |  |  |  |  |
| Sentence focus: Punctuation |  |  |  |  |  |
| Use punctuation to help understanding |  |  |  |  |  |
| 3. Which of these words must start with a capital letter? Circle them. |  |  |  |  |  |
| 4. Write the sentence correctly. |  |  |  |  |  |
| 5. Add full stops and capital letters. Write it again. |  |  |  |  |  |
| 6. Correct the sentences. |  |  |  |  |  |
| Sentence focus: Sentence structure |  |  |  |  |  |
| Read and recognise simple sentence structures |  |  |  |  |  |
| 7. Circle the sentences. There are three. |  |  |  |  |  |
| 8. Write the sentence correctly. |  |  |  |  |  |
| 9. Write the sentence correctly. (Tracking) |  |  |  |  |  |
| 10. Tick the correct sentences. |  |  |  |  |  |


| Reading Objectives | Attempted | Basic | Proficient | Strong | Note |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Reading comprehension |  |  |  |  |  |
| Reading comprehension: Text purpose |  |  |  |  |  |
| Recognise the different purposes of texts at this level |  |  |  |  |  |
| I. To get bus times, what will I read? Circle it. |  |  |  |  |  |
| 2. Tick the answer. You read a newspaper to: |  |  |  |  |  |
| 3. What text do I use? Write the letters. |  |  |  |  |  |
| 4. Why do I read it? Write in the correct column. |  |  |  |  |  |
| Reading comprehension: Everyday texts |  |  |  |  |  |
| Understand that print conveys meaning |  |  |  |  |  |
| 5. Read the list. Tick what I need. |  |  |  |  |  |
| 6. Read the invitation. Write the information. |  |  |  |  |  |
| 7. Fill in the timetable. |  |  |  |  |  |
| 8. What do they sell? Write the words. |  |  |  |  |  |
| 9. Read the advert. Answer the questions. |  |  |  |  |  |
| 10. Read the message. |  |  |  |  |  |
| II. Look at the picture. Choose the best caption. |  |  |  |  |  |
| 12. What is on the menu? Underline the dishes. |  |  |  |  |  |
| 13. What is the phone number to call? |  |  |  |  |  |
| 14. Circle the best before date. |  |  |  |  |  |
| Reading comprehension: Following a narrative |  |  |  |  |  |
| Follow a short narrative on a familiar topic or experience |  |  |  |  |  |
| 15. Read the advert. Circle the answer. |  |  |  |  |  |
| 16. Read the weather report. Write the weather. |  |  |  |  |  |
| Reading comprehension: Text features |  |  |  |  |  |
| Recognise common text features |  |  |  |  |  |
| 17. Circle the correct answer box. |  |  |  |  |  |
| 18. Find the spelling error and write it correctly. |  |  |  |  |  |
| 19. Label the text. |  |  |  |  |  |
| 20. Write numbers by the sentences. |  |  |  |  |  |

Reading comprehension: Reading strategies
Use different reading strategies to find and obtain information
21. Find and underline the key words.
22. When do we use these cards? Look for clues.
23. Where do you think he is? (Prediction)
24. What time of day do you think it is? (Prediction)

## Vocabulary

| Reading Objectives | Attempted | Basic | Proficient | Strong | Note |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Vocabulary |  |  |  |  |  |
| Vocabulary: Everyday words |  |  |  |  |  |
| Possess a limited, meaningful sight vocabulary of everyday words |  |  |  |  |  |
| I. Read the sign. Can you go in? |  |  |  |  |  |
| 2. Match the texts. |  |  |  |  |  |
| 3. Write the letters. |  |  |  |  |  |
| 4. Match the words and pictures. |  |  |  |  |  |
| 5. Which service costs ten euro? |  |  |  |  |  |
| 6. Circle the amount owing. |  |  |  |  |  |
| 7. On what date is Mr Brown's interview? |  |  |  |  |  |
| 8. Who is the employee? |  |  |  |  |  |
| 9. Who is the birthday card from? |  |  |  |  |  |
| 10. How much can you save? |  |  |  |  |  |
| II. Circle the weekly newspaper. |  |  |  |  |  |
| 12. Which doctor is in Suite 47? |  |  |  |  |  |
| 13. Who wrote the email? |  |  |  |  |  |
| 14. How many ice cubes must I use? |  |  |  |  |  |
| 15. How much does it cost to go here? |  |  |  |  |  |
| 16. For how long do I bake the pie? |  |  |  |  |  |
| 17. Circle the tab you would use to withdraw cash. |  |  |  |  |  |
| 18. Who was voted for? |  |  |  |  |  |
| 19. Which package is cheaper? |  |  |  |  |  |
| 20. What is the flight number? |  |  |  |  |  |
| 21. Circle the website for fresh bread. |  |  |  |  |  |
| 22. What is the password? |  |  |  |  |  |
| Vocabulary: Sight words |  |  |  |  |  |
| Possess a limited, meaningful sight vocabulary of everyday words |  |  |  |  |  |
| 23. Complete the sentences. |  |  |  |  |  |
| 24. Write the words. Use the word shapes. |  |  |  |  |  |


| 25. Find the words in the sentences. Circle them. |  |  |  |  |
| :--- | :--- | :--- | :--- | :--- |
| 26. Read the words. Complete the words. |  |  |  |  |
| 27. Unscramble the words. |  |  |  |  |
| 28. Write the words in alphabetical order. |  |  |  |  |
| 29. Write a sentence with this word. |  |  |  |  |
| 30. Choose the correct words. Circle them. |  |  |  |  |

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When purchased, this resource can be placed on computers and photocopied, without restriction, for one centre or school.

Please note:

This resource can be used as an aid for learners to achieve the learning outcomes, as stated in the QQI programme, but it is the responsibility of the assessor to evaluate learner evidence and make the assessment decision/judgment on whether the outcomes of knowledge, skill or competence, as outlined in the Award Specification, have been achieved.

Assessors must have knowledge of their provider's assessment procedures and be familiar with QQI assessment policy and guidelines.

