

Note

These literacy assessments are not scientifically derived; they are based on my observations in teaching and authoring for QQI Levels I and 2. The exercises focus on **Reading**.

The assessments can be used as initial assessment to develop an understanding of the learners' needs, or they can be used for inclusion in the learners' portfolios.

The exercises have been divided into the following categories:

- ✓ Word focus
- Text focus
- **☑**Sentence focus
- ☑ Reading comprehension

This booklet is too long to be completed all at once, so it is recommended that learners focus on one area at a time.

There are assessment sheets at the end of this document which can be used to keep a record of the learner's progress.



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A. Word Focus

Word focus: Letters of the alphabet

Assessment: Recognise the letters of the alphabet in both upper and lower case

- I. Which of these is a letter of the alphabet?
- 2. Which letter comes next?
- 3. What starts with h?
- 4. Find the same word: help.
- 5. Write the missing letters.
- 6. Find the same word: make
- 7. Circle the same letter in each block.
- 8. What does not start with p? Circle it.

Word focus: Letter patterns

Assessment: Associate sounds with patterns in some letters / Associate sounds with patterns in some words

- 9. Circle the words that start with sh.
- 10. Write a word that has the same pattern.
- II. Circle the correct words.
- 12. Complete the sentence.
- 13. Underline an in these words.
- 14. Find the letter pattern in these words. Circle it.

Word focus: Decoding

Assessment: Decode simple, regular words

- 15. Make words with these letters.
- 16. Tick the words that make sense.

Word focus: Personal words

Assessment: Recognise/read a growing repertoire of familiar words

- 17. Fill in this form.
- 18. Where do you live?
- 19. Sign your name on the back of this bank card.
- 20. Fill in the RSVP form.

B. Text focus

Text focus: Signs and symbols

Assessment: Recognise/read a growing repertoire of familiar signs and symbols

- I. What does this sign mean?
- 2. Match the words and signs.
- 3. What must you do? Write the letter.
- 4. You want to get the bus. Circle the sign.
- 5. Match the sentences and signs.
- 6. Read the sign. Write yes or no.
- 7. Circle the speed limit.
- 8. Where is the car boot sale?

Text focus: Words

Assessment: Recognise/read a growing repertoire of familiar words

- 9. Choose the correct words in each sentence.
- 10. Write the correct words.
- II. Match the words and pictures.
- 12. When was the dog found?

Text focus: Images

Assessment: Infer meaning from images

- 13. What do these images and words say?
- 14. Read the headline. Choose the best image.
- 15. What prize did Brad win?
- 16. How does she feel?

C. Sentence focus

Sentence focus: Word order

Assessment: Understand that individual words are grouped together in order to convey meaning and information

- I. Tick the sentence.
- 2. Make a sentence.

Sentence focus: Punctuation

Assessment: Understand that individual words are grouped together to convey meaning, using rules / Use punctuation to help understanding

- 3. Which of these words "", with a capital letter?
- 4. Write the sentence correctly.
- 5. Add full stops and capital letters. Write it again.
- 6. Correct the sentences.

Sentence focus: Sentence structure

Assessment: Read and recognise simple sentence structures

- 7. Circle the sentences. There are three.
- 8. Write the sentence correctly.
- 9. Write the sentence correctly. (Tracking)
- 10. Tick the correct sentences.

D. Reading comprehension

Reading comprehension: Text purpose

Assessment: Recognise the different purposes of texts at this level

- I. To get bus times, what will I read? Circle it.
- 2. Tick the answer. You read a newspaper to:
- 3. What text do I use? Write the letters.
- 4. Why do I read it? Write in the correct column.

Reading comprehension: Everyday texts

Assessment: Understand that print conveys meaning

- 5. Read the list. Tick what I need.
- 6. Read the invitation. Write the information.
- 7. Fill in the timetable.
- 8. What do they sell? Write the words.
- 9. Read the advert. Answer the questions.
- 10.Read the message.
- II. Look at the picture. Choose the best caption.
- 12. What is on the menu? Underline the dishes.
- 13. What is the phone number to call?
- 14. Circle the best before date.

Reading comprehension: Following a narrative

Assessment: Follow a short narrative on a familiar topic or experience

- 15. Read the advert. Circle the answer.
- 16. Read the weather report. Write the weather.

Reading comprehension: Text features

Assessment: Recognise common text features

17. Circle the correct answer box.

- 18. Find the spelling error and write it correctly.
- 19. Label the text.
- 20. Write numbers by the sentences.

Reading comprehension: Reading strategies

Assessment: Use different reading strategies to find and obtain information

- 21. Find and underline the key words.
- 22. When do we use these cards? Look for clues.
- 23. Where do you think he is? (Prediction)
- 24. What time of day do you think it is? (Prediction)

E. Vocabulary

Vocabulary: Everyday words

Assessment: Possess a limited, meaningful sight vocabulary of everyday words

- I. Read the sign. Can you go in?
- 2. Match the texts.
- 3. Write the letters.
- 4. Match the words and pictures.
- 5. How much does a cut ost?
- 6. Who is the birthday card from?
- 7. How much can you save?
- 8. Circle the weekly newspaper.
- 9. Which doctor is in Suite 47?
- 10. Who wrote the email?
- II. Which fruit do you need?
- 12. How much does it cost to go here?
- 13. For how long do I bake the pie?
- 14. Circle the tab you would use to withdraw cash.
- 15. Who was voted for?

- 16. Which package is cheaper?
- 17. What is the flight number?
- 18. Circle the website for fresh bread.
- 19. What is the password?

Vocabulary: Sight words

Assessment: Possess a limited, meaningful sight vocabulary of everyday words

- 20. Complete the sentences.
- 21. Write the words. Use the word shapes.
- 22. Find the words in the sentences. Circle them.
- 23. Read the words. Complete the words.
- 24. Unscramble the words.
- 25. Write the words in alphabetical order.
- 26. Write a sentence with this word.
- 27. Choose the correct words. Circle them.

Which of these is a letter of the alphabet?

□ d
□ 3
□ €
□ *

Which letter comes next?

c, d, e,?

k

f

p

3

What starts with h? Circle it.



4

Find and circle the same word: help.









5

Write the missing letters.



J, K, L, ____, O

6

Find the same word: make

made

lake

make

mad

7

Circle the same letter in each block.

T	N
btk	r, n, m
G	R
y, j, g	r, d, k

8

What does not start with p? Circle it.













Word Focus: Letter patterns

9

Circle the words that start with sh.









10

Write a word that has the same pattern.

let

set

wet



Word Focus: Letter patterns

11

Circle the correct words.



rag, rug, rig



bag, big, bog



cut, cot, cat



pen, pin, pan

12

Complete the sentence.

I drink tea in a

сар.

cup.

сор.



Word Focus: Letter patterns

13

Underline an in these words.

fan

sand

gran

want

Example:

h<u>an</u>d



14

Find the letter pattern in these words.

Circle it in each word.



boot, wood, zoo, soon, tool

Word Focus: Decoding

15

Make words with these letters.

o, t, p _____

n, r, a _____

s, h, i _____

e, g, † _____

Example:

a, f, n

fan



16

Tick the words that make sense:

□ sad

ad 🗖 bug

☐ fit

lacksquare meb

lon

sip

□ geb

■ van

Word Focus: Personal words

1	7
	Fill in this form:
	First name
 	Surname
	Age
	Family member
18	
	Where do you live?
	Country:
	County:
 	Area:

Word Focus: Personal words

19

Sign your name on the back of this bank card.



20

Fill in this RSVP card.





Word Focus Score: _____/ 20

1

What does this sign mean?



Write the letter.

- A. No Entry
- B. No Smoking
- C. No Children

2

Match the words and signs. Draw lines.

Ladies

Gents



3

What must you do?

Write the letter.



- A. Go
- B. Exit
- C. Stop

4

You want to get the bus. Circle the sign.







5

Match the sentences and signs.

a) Wear goggles.



b) Wear safety boots.

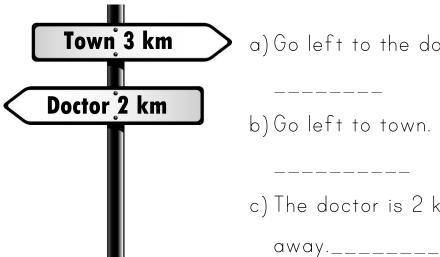


c) Wear gloves.



6

Read the sign. Write **yes** or **no**.



- a) Go left to the doctor.
- b) Go left to town.
- c) The doctor is 2 km

7

Circle the speed limit.



CAUTION!
SCHOOL ZONE
SPEED LIMIT 30KM/H
MON TO FRI

8

Where is the car boot sale?



Text focus: Words

q

Choose the correct words in each sentence.

- a) We had fish and chips / ships.
- b) My bad / dad is at work.
- c) You can feet / feed the cat.
- d) I drink tea in a mug / gum.

10

Write the correct words.

Example: one hat - two hats



one day ⁻ two ______

one bed - two _____

one box - two _____

one man - two _____

Text focus: Words

11

Match the words and pictures. Draw lines.

hen mug peg bat

12

When was the dog found?

FOUND
Small brown and white dog
Where: By Stop Shop
When: Sat 10th November
Call: 0233-71189

Text focus: Images

13

What do these images and words say?











14

Read the headline. Circle the best image.

HEAVY SNOW IS ON ITS WAY!







Text focus: Images

15

What prize did Brad win?

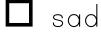


Brad Harris won a gold medal for high jump.

16

How does she feel?





□ happy

angry



Text Focus Score:

/16

Sentence Focus: Word order

1		
Tick t	he sentence:	
	have dog	
	I have a dog	
	A dog	
	I have a dog.	285
2		
2	a contonco:	
Make	a sentence:	
Make	a sentence: e blue. car	
Make		
Make		

Sentence Focus: Punctuation

3

Which of these words must start with a capital letter? Circle them.

ireland

tom

man

new

4

Write the sentence correctly.

i make pizza for ann



Sentence Focus: Punctuation

5

Add full stops and capital letters. Write it again.

this is a family there are eight people

6

Correct the sentences.

a) My book is red



- b) the men are from wexford.
- c) my name is cathy

Sentence Focus: Sentence structure

7

Circle the sentences. There are three.

I like to watch TV. I watch The News at six o'clock. On Sundays, I watch sport.



8

Write the sentence correctly.



you can go to london.

Sentence Focus: Sentence structure

9

Write the sentence correctly.

Hewenttowork.



10

Tick the correct sentences.

- a)She eats bread and jam.
- b) We can go to dublin today.
- c) the boy goes to St. Pat's School.
- d)i am going to bridge street.

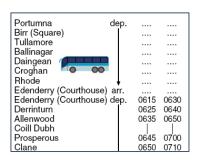
Sentence Focus Score: _____/ 10

Reading comprehension: Text purpose

1

To get bus times, what will I read? Circle it.







2

Tick the answer.

You read a newspaper to:

- \square find a phone number.
- find a doctor's appointment.
- \square find a news story.

Reading comprehension: Text purpose

What text do I use? Write the letters.

A. calendar B. text message

C. dictionary D. map

- a) To send a message on my phone____
- b) To find my way ____
- c) To look up a word ___
- d) To find the date ___



Why do I read it? Write in the correct column.

bill, story, love letter, note



To enjoy	To get information

Reading comprehension: Everyday texts

Read the list. Tick what I need. □ potatoes □ tomatoes bread □ bread iam milk □ buns □ butter eggs tomatoes \square jam v .c8 □ water □ milk □ eggs 6 Read the invitation. Write the information. To Mary, It is party time! Date:____ On 6th June at 6 p.m. Time:_____ At 10 Church Street From Jill Page **34** of **66**

Reading comprehension: Everyday texts

7

Fill in the timetable.



- b) On Fridays I go to the shop.
- c) On Saturdays I see Mum.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

8

What do they sell? Write the words.







	I	
	I	

Reading comprehension: Everyday texts

Read the advert.
 3-bedroom house garden big kitchen by shops and school Phone Clare: 00342948
a) Is the house for rent? b) Does the house have 4 bedrooms?
c) Is it by a school? d) Who do you call?
10 Paged the property of
Read the message. What must Patricia do?

Read the message.
What must Patricia do?

Put out the bins

Feed the dog

Cook the dinner

Hi Patricia,
Please put
out the bins.
Thanks.
Jeff xxx

Reading comprehension: Everyday texts

11

Look at the picture. Choose the best caption.

They walk on the



 \square They sit on the bus.

beach.

☐ They have a drink at the café.

☐ They watch TV in the living room.

12

What is on the menu? Underline the dishes.

chicken, soup, steak, ice-cream, apple pie, bacon



FRED'S MENU

VEGETABLE SOUP €5 STEAK AND CHIPS €20 APPLE PIE AND FRESH CREAM €5

Reading comprehension: Everyday texts

13

What is the phone number to call?





14

Circle the best before date for strawberry yoghurt.





Reading comprehension: Following a narrative

15

Read the advert. Are the shirts for men? Circle the answer.



Only €5 All sizes All colours





Yes



No



Don't know

16

Read the weather report.

There will be rain today.

Tomorrow it will be sunny.



Write the weather:

For today: _____

For tomorrow: _____

Reading comprehension: Text features

Circle the correct answer box to complete this sentence.



NOTICE TO ALL STAFF

On Monday 21st March, all workers _____ given new hard hats.

Jack White (Safety Officer)

was

is

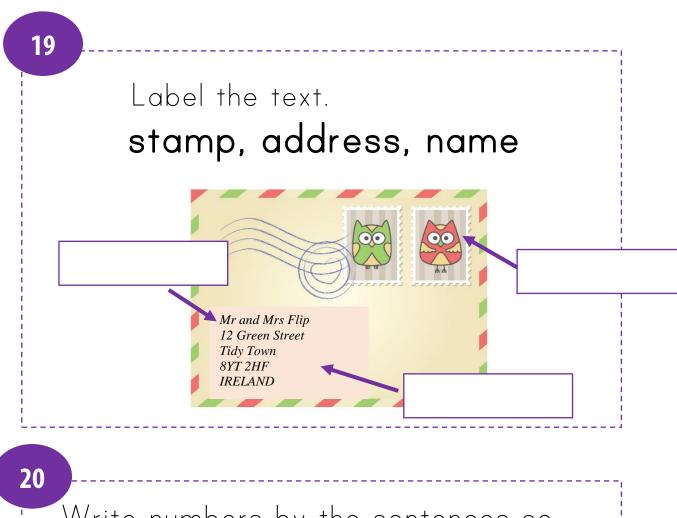
will be

18

Find the spelling error and write it correctly in the box provided.



Reading comprehension: Text features

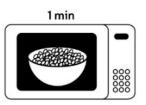


Write numbers by the sentences so they are in order.

How to Make Porridge







How to make porridge

Put it in the microwave for 1 minute.

Put the porridge in a bowl.

Add milk to the porridge.

Reading comprehension: Reading strategies

21

Find and underline the key words.

Kate is in the garden. She works in the garden on Fridays. She grows flowers and vegetables. Her garden looks nice.

22

When do we use these cards? Look for clues. Write the letters.









Good Luck _____ Christmas ____ Valentine's Day _____Birthday ____

Reading comprehension: Reading strategies

23	
	This is Mark. Where do you think he is?
	at work at the shop at the doctor at home
24	
	Read the text. What time of day do you think it is?
	I got up. The sun was shining. The birds were singing. It was going to be a great day. Morning Evening Night

Reading Comprehension Score: _____/ 24

1

Read the sign. Can you go in?

- Yes
- No



2

Match the texts:



Name: 38

Phone number: Lisa

Age: 0818172717

Write the letters.

A B C D

What is red? _____
What is yellow? _____
What is blue? _____

Match the words and pictures.

bell

fire

chair

5

Look at the prices.

Hairdresser

Cut

€10

Cut & Dry

€10 €20



How much does a Cut cost? _____

6

Circle the amount owing.

ELECTRICITY NOTICE

NAME: Janet Bean

AMOUNT OWING: €57.00

DUE: 5th October 2016



ACCOUNT NUMBER: 3178

PAYMENT METHODS:

- ☐ Cash
- ☐ Cheque
- ☐ Credit card

7

On what date is Mr Brown's interview?_____

print company

Dear Mr Brown

Your interview will take place on Wednesday 3rd December at 2 p.m.

8

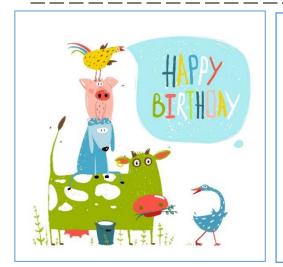
Who is the employee?

EMPLOYEE: B	rian Mann		Week ending II/II/2016			
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	TOTAL	
					HOURS	
3	4	5	3	2	17	



9

Who is the birthday card from?



Dear Luke, Happy Birthday! From James &

10

How much can you save? _____



11

Circle the weekly newspaper.



12

Which doctor is in Suite 47?

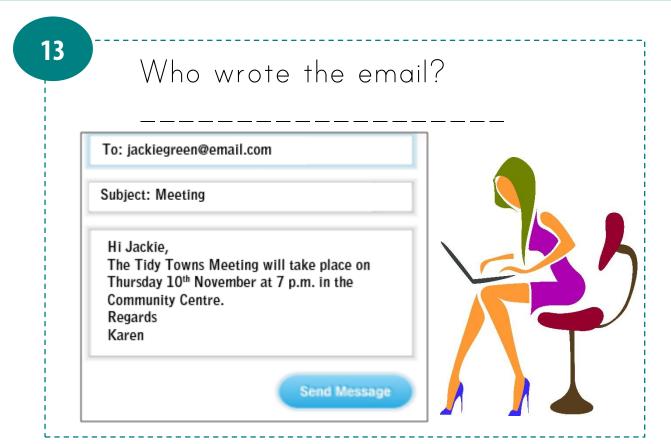
The Feel Good Medical Centre
DIRECTORY

SUITE
47
Dr Price, Family Practice

SUITE
31
Dr Green, Dentist

SUITE
26
Dr Andrews, Specialist







15

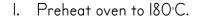
How much does it cost to go here?





16

For how long do I bake the pie?





- 2. Melt butter and cook onions for a few minutes, until soft.
- 3. Beat eggs in medium bowl.
- 4. Add cooked onion, spinach, feta, salt and pepper. Mix well with fork.
- 5. Prepare puff pastry and add mixture.
- 6. Bake for 30 minutes, until golden brown.

17

Circle the tab you would use to withdraw cash.



18

Who was voted for?



l am voting for:

Bernie May

Electoral district 10

Paul Hamin Terry Maher



19

Which package is cheaper?





20

What is the flight number for the New York flight?

Arrivals MW 1020 MOSCOW 10:30 PS 4038 **PARIS** 10:40 **NEW YORK** NK 9189 11:20 **FRANKFURT** FT 1234 11:40 BS 7639 **BRUSSELS** 12:30



Page **53** of **66**

21

Circle the website for fresh bread.

www.freshmilk.com

www.freshbread.com



22

What is the password? _____



23

Complete the sentences:



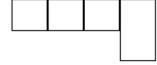
come, see, one

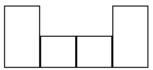
- a) She has _____ dog and two cats.
- b) You can _____ to my house.
- c) I can ____ a little bird.

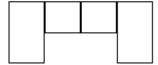
24

Write the words. Use the word shapes.

here, look, away, jump









25

Find the words in the sentences.

Circle them.



in, the, is, here, my, not

My friend is in the shop. She is not here.

26

Read the words. Complete the words.

said, run, for, down, go

s_id, r_n, fo_, d_wn, _o

29

Write a sentence with this word.

run



30

Choose the correct words. Circle them.

- a) I will go to / two the party.
- b) He is buy / by the car.
- c) Her **sun / son** is in class.

Vocabulary Score: _____/ 30

Word Focus

Reading Objectives/Activities	Attempted	Basic	Proficient	Strong	Note				
Word Focus									
Word focus: Letters of the alphabet									
Recognise the letters of the alphabet in both upper and lower case									
I. Which of these is a letter of the alphabet?									
2. Which letter comes next?									
3. What starts with h?									
4. Find the same word: help.									
5. Write the missing letters.									
6. Find the same word: make									
7. Circle the same letter in each block.									
8. What does not start with p? Circle it.									
Word focus: Letter patterns									
Associate sounds with patterns in some letters / words									
9. Circle the words that start with sh.									
10. Write a word that has the same pattern.									
II. Circle the correct words.									
12. Complete the sentence.									
13. Underline an in these words.									
14. Find the letter pattern in these words. Circle it.									
Word focus: Decoding									
Decode simple, regular words									
15. Make words with these letters.									
I6. Tick the words that make sense.									
Word focus: Personal words									
Recognise/read a growing repertoire of familiar words									
17. Fill in this form.									
18. Where do you live?									
19. Sign your name on the back of this bank card.									
20. Fill in the RSVP form.									

Text Focus

Reading Objectives	Attempted	Basic	Proficient	Strong	Note				
Text focus									
Text focus: Signs and symbols									
Recognise/read a growing repertoire of familiar signs and symbo	ls								
I. What does this sign mean?									
2. Match the words and signs.									
3. What must you do? Write the letter.									
4. You want to get the bus. Circle the sign.									
5. Match the sentences and signs.									
6. Read the sign. Write yes or no.									
7. Circle the speed limit.									
8. Where is the car boot sale?									
Text focus: Words									
Recognise/read a growing repertoire of familiar words									
9. Choose the correct words in each sentence.									
10. Write the correct words.									
II. Match the words and pictures.									
12. When was the dog found?									
Text focus: Images									
Infer meaning from images									
13. What do these images and words say?									
14. Read the headline. Choose the best image.									
15. What prize did Brad win?									
16. How does she feel?									

Sentence Focus

Reading Objectives	Attempted	Basic	Proficient	Strong	Note				
Sentence focus									
Sentence focus: Word order									
Understand that individual words are grouped together in order to convey meaning and information									
I. Tick the sentence.									
2. Make a sentence.									
Sentence focus: Punctuation									
Use punctuation to help understanding									
3. Which of these words must start with a capital letter?									
Circle them.									
4. Write the sentence correctly.									
5. Add full stops and capital letters. Write it again.									
6. Correct the sentences.									
Sentence focus: Sentence structure									
Read and recognise simple sentence structures									
7. Circle the sentences. There are three.									
8. Write the sentence correctly.									
9. Write the sentence correctly. (Tracking)									
10. Tick the correct sentences.									

Reading Comprehension

Reading Objectives	Attempted	Basic	Proficient	Strong	Note			
Reading comprehension								
Reading comprehension: Text purpose	Reading comprehension: Text purpose							
Recognise the different purposes of texts at this level								
I. To get bus times, what will I read? Circle it.								
2. Tick the answer. You read a newspaper to:								
3. What text do I use? Write the letters.								
4. Why do I read it? Write in the correct column.								
Reading comprehension: Everyday texts								
Understand that print conveys meaning								
5. Read the list. Tick what I need.								
6. Read the invitation. Write the information.								
7. Fill in the timetable.								
8. What do they sell? Write the words.								
9. Read the advert. Answer the questions.								
10. Read the message.								
II. Look at the picture. Choose the best caption.								
12. What is on the menu? Underline the dishes.								
13. What is the phone number to call?								
14. Circle the best before date.								
Reading comprehension: Following a narrative								
Follow a short narrative on a familiar topic or experience								
15. Read the advert. Circle the answer.								
16. Read the weather report. Write the weather.								
Reading comprehension: Text features								
Recognise common text features								
17. Circle the correct answer box.								
18. Find the spelling error and write it correctly.								
19. Label the text.								
20. Write numbers by the sentences.								

Reading comprehension: Reading strategies								
Use different reading strategies to find and obtain information								
21. Find and underline the key words.								
22. When do we use these cards? Look for clues.								
23. Where do you think he is? (Prediction)								
24. What time of day do you think it is? (Prediction)								

Vocabulary

Reading Objectives	Attempted	Basic	Proficient	Strong	Note				
Vocabulary									
Vocabulary: Everyday words									
Possess a limited, meaningful sight vocabulary of everyday words									
I. Read the sign. Can you go in?									
2. Match the texts.									
3. Write the letters.									
4. Match the words and pictures.									
5. Which service costs ten euro?									
6. Circle the amount owing.									
7. On what date is Mr Brown's interview?									
8. Who is the employee?									
9. Who is the birthday card from?									
IO. How much can you save?									
II. Circle the weekly newspaper.									
12. Which doctor is in Suite 47?									
13. Who wrote the email?									
14. How many ice cubes must I use?									
15. How much does it cost to go here?									
l6. For how long do I bake the pie?									
17. Circle the tab you would use to withdraw cash.									
18. Who was voted for?									
19. Which package is cheaper?									
20. What is the flight number?									
21. Circle the website for fresh bread.									
22. What is the password?									
Vocabulary: Sight words									
Possess a limited, meaningful sight vocabulary of everyday words									
23. Complete the sentences.									
24. Write the words. Use the word shapes.									

25. Find the words in the sentences. Circle them.			
26. Read the words. Complete the words.			
27. Unscramble the words.			
28. Write the words in alphabetical order.			
29. Write a sentence with this word.			
30. Choose the correct words. Circle them.			

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Assessors must have knowledge of their provider's assessment procedures and be familiar with QQI assessment policy and guidelines.